

BOARD OF EDUCATION

PRAIRIE-HILLS ELEMENTARY SCHOOL DISTRICT

MINUTES OF WORK SESSION

DISTRICT PROFESSIONAL CENTER

3015 WEST 163RD STREET

MARKHAM, ILLINOIS

July 6, 2015

1. Call to Order and Pledge of Allegiance

President Mrs. Sharron Davis, called the meeting to order at 7:15 p.m. The Pledge of Allegiance was then completed.

2. Roll Call

The following members were present: Juanita R. Jordan, Dr. Gregory Jackson, Joyce Dickerson, Elaine Walker, Kathy Taylor, Barbara Nettles and Sharron Davis, Absent: None.

Also present were: Superintendent, Dr. Kimako Patterson, Assistant Superintendent, Mrs. Julia A. Veazey, Chief School Business Official & Human Resources, Dr. Alicia Evans, and Director of Student Services, Mrs. Carrie Ablin.

3. Microsoft 365 Demonstration

Mrs. Juanita McWilliams, Manager of Technology introduced the Board to Microsoft 365. She informed them that the district is switching to a cloud based email system. She then demonstrated how the system works.

4. Negotiations Update

Dr. Patterson informed the Board that there were a total of 16 issues. She stated that the union had 9 issues; five of which were district issues and two were joint issues. She then completed a line by line review of the issues with the board. Dr. Patterson informed the Board that the district and the union have tentatively agreed on 6 of the issues.

There was a brief discussion on which issues were considered contractual and which were not.

5. Superintendent Evaluation Instrument

Mrs. Davis informed the board that she would like them to work on the Superintendent Evaluation Instrument. She stated that she would like to have the instrument in place by November of 2015.

The Board also discussed having a sub-committee to prepare the Superintendent Evaluation. They agreed to discuss this item in more detail during the Board of Education Retreat.

6. TSA Contract(403b)

Dr. Evans informed the board that TSA is a 3rd party company that monitors our 403b and 457b's. She stated that the IRS changed the laws January 1, 2009 where a third party company must be in place to monitor the programs. She stated that she will be presenting the contract for renewal.

7. Let for Bids for Student Transportation Fy2017-2019

Dr. Evans informed the Board that she would like the district to get started early on looking for a transportation company. She stated she is seeking to let for bids for a transportation company for the 2017-2019 school years. She informed the Board that we are currently using Positive Connections as transportation our current transportation company.

8. Memorandum of Understanding

Dr. Evans informed the board that Mrs. Pitt has informed the district that she plans to retire as of June 30, 2015. Mrs. Pitt initially planned to retire in 3 years however she now wants to retire at the end of the 2014-2015 school year. Dr. Evans stated that she will be entitled to a lump sum payment of \$11,475 upon her retirement.

There was a brief discussion regarding the retirement lump sum benefit for teachers.

Gertie Simpson

Dr. Evans informed the Board that Ms. Simpson recently moved from a food service position to a custodial position. Dr. Evans stated that Ms. Simpson was on lane 13 in food service and she will be in step 5 as a custodian which will result in the decrease of her hourly rate. So such, the union is requesting a Memorandum of Understanding to increase Ms. Simpson pay rate to 15.75 per hour.

A brief discussion ensued where by the Board requested that this issue be treated as a non-president setting item. The Board stated that they would support paying Ms. Simpson \$14.20 per hour which still represents more than the step 5 equivalent pay rate.

9. Contracts

Mrs. Veazey informed the board that she will be presenting the following contracts for approval: Cruz and Associates. Dr. Luis Cruz will again present on opening day and provide a full day presentation with the junior high.

Deborah Crosslin will emcee three events for the district, the Essay Contest Mustang Throw Down and the District Music Festival. She stated that additional event may be added if necessary.

Dr. Predonna Roberts will provide co-teaching and classroom mentoring at the beginning of the year.

Ms. Diane Gacek will teach new teachers effective teaching strategies. She will also work with new teachers during the first weeks of school.

Mrs. Alesa Grove will teach Art at each of the elementary schools.

Dr. Steven Parker will provide Behavior Management professional development for the schools.

Mrs. Ablin informed the board that she will be presenting the following contract: **SPEED Rental Agreement**. SPEED is requesting classroom lease renewals for the 2015-16 school year. Mrs. Ablin stated that SPEED is requesting the rental of 2 rooms at the Junior High, 1 room at Fieldcrest and 2 at Nob Hill.

Eric Harwell will provide Tier III services and additional Behavioral Interventions for students.

Teaching strategies Gold is a renewal. They will provide online reporting and assessments for Pre-K. This is a requirement of the state of Illinois for the Pre-K block grant.

10. Subscriptions and Renewals Phase II (Capstone, Follett, Learning A-Z, Prezi and Study Island)

Mrs. Veazey informed the board that she will be presenting Phase II of the subscriptions for renewal. She also stated that there is an online subscription for a STEM program that she plans to submit to the Board for approval after the Superintendent has reviewed the program.

Mrs. Veazey also informed the board that the teachers and Administrators had selected Math in Focus-Singapore Math for the District's new Math textbook series. The entire Math series will be available to the students online, but the District is purchasing a classroom set of books. The students will also receive a workbook.

11. New Business

Dr. Patterson informed the Board that she met with the new Mayor of Country Club Hills (James Ford). Mayor James Ford stated that he spoke with the residents of Nob Hill and they would like to have a basketball court or a baseball field on the grounds behind the school. That property belongs to the District.

There was a brief discussion regarding the baseball field or basketball court.

Dr. Patterson also informed the Board that Mayor Vernard Alsberry (Hazel Crest) called and he would like to join forces with the district for their Hazelnut Back to School Festival. He stated that the district would have a booth at their fair to

complete registration. Dr. Patterson stated that our back to school fairs are on the same day.

Dr. Patterson informed the board that she asked Ms. Matthews (Mrs. Veazey's secretary) to join us for the Administrative Retreat for additional assistance since the retreat is a distance away.

Dr. Jackson stated that he attended his first Bremen Township Treasurer's meeting. He gave the Board a report on the items discussed at the meeting. He stated that there is a letter going out for Infinite Visions that indicates that the cost will be approximately \$18,000.00. Dr. Jackson asked Dr. Evans to check into this to find out if it is an increased cost.

12. Executive Session

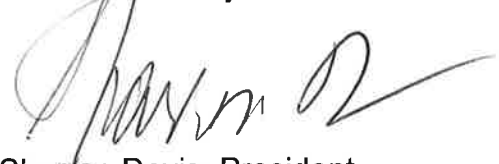
None.

13. Adjournment

Juanita R. Jordan moved and it was seconded by Dr. Gregory Jackson to adjourn the Work Session Meeting. On voice vote all members present voted aye: Nays: None. Absent: None.

Motion Carried 8:55 p.m.

Submitted by:



Sharron Davis, President



Kathy Taylor, Secretary